



# The Notice Zone Inc.

Phone: (407) 399-8997

Fax: (407) 442-0755

## NOTICE TO OWNER REQUEST FORM

Please include a copy of the Notice of Commencement if available.

**Your Company's Name** \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

**Your Customer** \_\_\_\_\_

Customer's Address \_\_\_\_\_

Customer's Phone Number \_\_\_\_\_

**General Contractor's Name** \_\_\_\_\_

GC Address \_\_\_\_\_

GC Phone \_\_\_\_\_ GC Fax \_\_\_\_\_

Bonding Company \_\_\_\_\_ Bond # \_\_\_\_\_

**Property Owner's Name** \_\_\_\_\_

Property Owner's Address \_\_\_\_\_

Property Owner's Phone \_\_\_\_\_

**Job or Project Name** \_\_\_\_\_

Job Specific Address \_\_\_\_\_

Legal Description of Job Address \_\_\_\_\_

Labor/Services Provided \_\_\_\_\_

Date of First Day on Job \_\_\_\_\_ Permit # \_\_\_\_\_

By signing below, I affirm that all information provided to Notice Zone Inc. is accurate and complete, and I request that The Notice Zone Inc. acts as an authorized agent on my behalf to prepare and attempt to serve a Notice to Owner based on the information furnished above. I agree to waive any and all claims against The Notice Zone Inc. for loss and/or damages that may be incurred by error or negligence committed by The Notice Zone Inc., its employees or agents, for loss and/or damages in connection to the preparation of filing of this Notice to Owner. The Notice to Owner will be prepared based solely on the information provided by the customer. Any and all liability that might arise from this request will be limited to the cost of preparing and serving the Notice to Owner, and the amount shall not to exceed \$50.00. I am responsible for the payment of all services provided by The Notice Zone Inc., at the agreed cost of \$35.00 per Notice to Owner (plus postage).

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_

**NO COVER PAGE NECESSARY—PLEASE FAX TO (407) 442-0755**

**Number of pages faxed** \_\_\_\_\_